



STRATEGIC BUSINESS PLAN

FY 2014/2015

COUNTY VISION

Pinal County Government provides progressive and proactive leadership in the areas of economic development, state-of-the-art technologies, growth management, and public services to promote healthy and safe communities.

COUNTY MISSION

Pinal County Government protects and enhances its citizen's quality of life by providing public services in an ethical, efficient, and responsible manner delivered by a motivated, skilled, and courteous workforce.

DEPARTMENT MISSION

The mission of the Finance Department is to provide procurement, payment and financial reporting services to Pinal County management and departments in an ethical, efficient and responsible manner so employees can have the goods they need to provide services and management can have the information they need to make informed decisions.

SUMMARY OF MAJOR SERVICES PROVIDED:

- Comprehensive Annual Financial Report (CAFR)
- Cost Allocation Plans
- Expenditure Limitation Reports
- Management Reports
- Training Sessions
- Accounting consultations
- Public Records Request Responses
- Manage Payroll Functions
- Manage Procurement Card Program
- Issue Purchase Orders and Contracts
- Obtain Bids and Quotes
- Procurement Code Interpretation/Enforcement
- Deduction and Withholding Distributions
- Manage the County Financial System Structure
- Manage Accounts Payable Functions
- Manage the Travel Card Program
- Mail Deliveries
- Establish Vendor Accounts
- Property Lease monitoring and management
- Recommend Accounting Policies and Procedures

ISSUE STATEMENTS

Issue 1: Increased Regulations

An increase in accounting regulations (Governmental Accounting Standards) and continuing efforts to comply with federal regulatory agencies, including Internal Revenue Service (IRS) regulations combined with the difficulty in attracting and retaining personnel with specific accounting expertise, will if not addressed, result in:

- Continuing and potentially increasing audit findings
- Loss of grant financed resources
- Penalties and Interest from IRS
- Loss of public trust
- Possible negative impact on bond rating resulting in fewer capital improvement projects

Issue 2: Financial System Implementation

Ongoing implementation and increased time line for completion of the Enterprise One system will, if not addressed, result in:

- Increased customer dissatisfaction due to continued department reliance on the Finance Department staff for financial information.
- Increasing and programming expertise
- Inaccurate financial information which could lead to incorrect management decisions
- Inefficient use of staff

Issue 3: Purchasing Process

The continued increase and complexity of purchasing activity combined with the lack of purchasing expertise in County Departments will, if not addressed, result in:

- Increase in the number of procurement code violations and disciplinary actions
- Increase in customer inquiries
- Decreased public confidence
- Delays in receiving goods and services
- Delays in vendor payment
- Inefficient use of County resources and funds

STRATEGIC GOAL:

Strategic Goal #1 - Finance and Procurement will use the new Financial System to modernize County procurement and payment process to reduce the cost of procuring and paying for goods and services utilized by County Departments.

Finance Activity

1. Convert 50% of Accounts Payable payments processed for the Housing Department to ACH, Ghost Card, Or P-Card payments during 2014-15.

Procurement Activity

1. Pursue cost reductions which will have a positive impact on the County's Budget. Identify and negotiate price reductions on four eligible contracts/purchases(formal and informal solicitations) per quarter.
2. Expand P-Card policy to include services to increase the annual rebate from P-Card provider by \$20,000 over the prior year rebate amount.

EXPENDITURES BY FUND:

Programs/Activities	# of Full Time Employees	# of Part Time Employees	Cost Center	Total Budget
General Fund				
Finance Activity	18	1	3340210	\$1,466,146
Procurement Activity	5		3340240	\$468,622
General Fund Total	23	1		\$1,934,768