



**MEDICAL EXAMINER'S OFFICE
STRATEGIC BUSINESS PLAN
FY 2014/2015**

COUNTY VISION

Pinal County Government provides progressive and proactive leadership in the areas of economic development, state-of-the-art technologies, growth management, and public services to promote healthy and safe communities.

COUNTY MISSION

Pinal County Government protects and enhances its citizens' quality of life by providing public services in an ethical, efficient, and responsible manner delivered by a motivated, skilled, and courteous workforce.

DEPARTMENT MISSION

The mission of the Medical Examiner's Office is to provide timely death investigations and examination services to determine the cause and manner of death.

SERVICES PROVIDED

- Investigation to determine cause and manner of death and decedent identification
- Investigation of death and incident scenes
- Obtain information from and provide information to witnesses, physicians, police officers, relatives, and persons last in attendance or present at the time of death
- Transportation of the decedent to the appropriate examination facility
- External examination of body
- Certification of death and authorization for cremation or burial
- Coordination with law enforcement agencies to ensure the investigation of all suspicious deaths
- Support for decedents' families to ensure that their wishes are respected, whenever possible, and provided timely and thorough information
- Maintaining accurate records of the death and circumstances surrounding the death

Goals

1. Determine the cause and manner of death within three business days following the report of death.
2. Complete all examination reports within 90 days of invocation of Medical Examiner jurisdiction.
3. Ensure that all investigations are complete and accurate.
4. Reduce the cost of operations through continual examination of processes to find the most effective and efficient method of performing the work.

Measures

1. 100% of cases in which the initial cause and manner of death determined within three business days.
2. 95% of autopsy reports completed within 90 days of invocation of Medical Examiner jurisdiction.

REVENUE BY FUND:

Programs/Activities	Cost Center	Total Budget
Fund 10		
Medical Examiner Services - GF	3600210	831,653
Fees	3600210	<u>8,400</u>
Fund Total		840,053

EXPENDITURES BY FUND:

Programs/Activities	# of Full Time Employees	# of Part Time Employees	Cost Center	Total Budget
Fund 10				
Medical Examiner Services	5	0	3600210	<u>840,053</u>
Fund Total	5	0		840,053