



**MEDICAL EXAMINER'S OFFICE
STRATEGIC BUSINESS PLAN
FY 2013/2014**

COUNTY VISION

Pinal County Government provides progressive and proactive leadership in the areas of economic development, state-of-the-art technologies, growth management, and public services to promote healthy and safe communities.

COUNTY MISSION

Pinal County Government protects and enhances its citizens' quality of life by providing public services in an ethical, efficient, and responsible manner delivered by a motivated, skilled, and courteous workforce.

DEPARTMENT MISSION

The mission of the Medical Examiner's Office is to provide timely death investigations and examination services to determine the cause and manner of death

SERVICES PROVIDED

- On scene investigation of the deceased
- Transportation of the decedent to the appropriate facility
- Certification of death and authorization for cremation or burial
- External examination of body
- Transportation to Pima County for comprehensive autopsy
- Temporary storage of remains
- Investigation to determine cause and manner of death
- Coordination with law enforcement agencies to ensure the investigation of all suspicious deaths
- Support for decedents' families to ensure that their wishes are respected, whenever possible, and they are provided timely and thorough information pertaining to the next steps
- Maintaining accurate records of the death and circumstances surrounding the death

Goals

1. Determine the cause and manner of death within three business days following the report of death.
2. Complete all autopsy reports within 90 days of discovery of the death.
3. Ensure that all investigations are complete and accurate.
4. Reduce the cost of operations through continual examination of processes to find the most effective and efficient method of performing the work.

Measures

1. 100% of cases in which the initial cause and manner of death determined within three business days.
2. 95% of autopsy reports completed within 90 days of discovery of death.

REVENUE BY FUND:

Programs/Activities	Cost Center	Total Budget
Fund 10		
Medical Examiner Services	3600210	<u>3,600</u>
Fund Total		3,600

EXPENDITURES BY FUND:

Programs/Activities	# of Full Time Employees	# of Part Time Employees	Cost Center	Total Budget
Fund 10				
Medical Examiner Services	3		3600210	<u>791,463</u>
Fund Total	3			791,463