Adult Probation Department
Strategic Business Plan
FY 2013

Vision

Pinal County Government provides progressive and proactive leadership in the areas of economic development, state-of-the-art technologies, growth management, and public services to promote healthy and safe communities.

COUNTY MISSION

Pinal County Government protects and enhances its citizens' quality of life by providing public services in an ethical, efficient, and responsible manner delivered by a motivated, skilled, and courteous workforce.

DEPARTMENT MISSION

The mission of the Adult Probation Department is to provide assessment and supervision services for offenders so they can experience positive behavior change leading to the restoration of victims and safer communities.

ISSUE STATEMENTS

Issue 1 – Increased Demands/Mandates for Services

The population growth in Pinal County correlates to a higher demand for probation services. In addition, there is a continuation of legislative mandates and administrative requirements without the appropriate increases in resources to meet these changes. If these issues are not addressed, the following will result:

- An increase in crimes committed by probationers
- A decrease in public safety
- An increase in the prison population

Issue 2 – Specialized Supervision

There is increasing evidence that specialized supervision of specific populations (i.e. sex offenders, domestic violence offenders, drug offenders, and those with mental health issues) results in a greater opportunity for positive behavior change and an increase in community safety. The continuing need to reduce caseload size in order to provide specialized supervision will, if not addressed, result in:

- An increase in probation violations

- A decrease in public safety
- An increase in victimization rates

Issue 3 - Probationer Rehabilitation Infrastructure

The continuing lack of appropriate levels of community infrastructure to support probationer rehabilitation (which includes treatment resources, halfway houses, educational services, public transportation, employment resources, and community work service providers) will, if not addressed, result in:

- A decreased likelihood that probationers will be re-integrated into society
- An increased likelihood that probationers will not complete probation successfully
- An increased inability to enforce court orders
- An increase in the likelihood of community work service not being completed

STRATEGIC GOALS

Strategic Goal 1 - Reduce Recidivism Rates (Issues #1, 2, 3)

By end of FY 2016-2017, the residents of Pinal County will benefit from public safety being enhanced through a reduction in recidivism as evidenced by 70% of probationers successfully completing probation.

Strategic Goal 2 – Increase Effectiveness of Probation Services (Issues #2, 3)

Pinal County probationers will benefit from more effective probation services by receiving appropriate evidenced based interventions resulting in positive behavior changes as demonstrated by:

- By end of FY2016-2017, 60% of probationers will successfully complete financial restitution to their victims
- By end of FY2016-2017, 80% of probationers will not be committed to prison during their probationary period

Strategic Goal 3 – Probationer Treatment and Education (Issues #1, 3)

The Pinal County probationers will benefit by receiving timely treatment services that meet their needs as evidenced by:

- By end of FY2016-2017, 99% of probationers being referred to services will be referred within 30 days after the identification of need
- By end of FY2016-2017, 81% of probationers will successfully complete treatment

DEPARTMENT ORGANIZATION

1. **Community Justice Program**

   1.1. Supervision Activity, page 4
   1.2. Intensive Probation Supervision Activity, page 5
   1.3. Specialty Court Activity, page 6
   1.4. Treatment and Education Activity, page 7
   1.5. Community Restoration Activity, page 8

2. **Court Services Program**

   2.1. Court Report Activity, page 9
   2.2. Pretrial Services Activity, page 10

1. Community Justice Program

Purpose Statement

The purpose of the Community Justice program is to provide supervision services to offenders so they can be held accountable, restore victims, and be productive members of the community.

Section 1.1: Supervision Activity

Activity Purpose Statement

The purpose of the Supervision Activity is to provide probation supervision services to offenders so they can be held accountable to the community, make positive behavior changes, and be productive members of the community.

Activity Services

- Global Positioning System (GPS) Monitors
- Client Contacts/Consultations
- Collateral Contacts/Consultations
- Supervision Financial Collection Receipts
- DNA Testing Identification Samples
- Arizona Department of Corrections (ADC) notifications
- Offender Assessments
- Unsupervised Discharge Orders
- Unsupervised Case Review Reports
- Administrative Office of the Courts (AOC) Global Positioning System (GPS) Responses
- Adult Probation Community Work Service Projects Sessions
- Monitoring Violation Responses
- Sex Offender Registrations
- Probation Violation Reports
- Evidence Packets
- Urinalysis Drug Testing Results

Result Measures

1. **66% of probationers will successfully complete their probation**

   Successful completion is defined as not terminating probation by being sentenced to either prison or jail.

   (**Formula**: the number of probationers who successfully complete their probation divided by the total number of probationers discharged during the reporting period)

2. **72% of probationers will not be committed to prison during their probation term**

   (**Formula**: the number of probationers not committed to prison during their probation term divided by the total number of probationers discharged for prison eligible offenses during the reporting period)

3. **77% of probationers will be arrested within 90 days of the issue date of their warrant**

   (**Formula:** the number of probationers arrested within 90 days of the issue date of their warrant divided by the number of probationers arrested within 90 days of the issue date of the warrant plus the total number of warrants transferred to the warrants caseload)

Output Measures

1. 1825 probationers supervised

   This output estimate reflects the average number of probationers supervised

2. 600 probation violation warrants filed

Activity Manager **Jon Thompson**

1. Community Justice Program

Purpose Statement

The purpose of the Community Justice program is to provide supervision services to offenders so they can be held accountable, restore victims, and be productive members of the community.

Section 1.2: Intensive Probation Supervision Activity

Activity Purpose Statement

The purpose of the Intensive Probation Supervision Activity is to provide enhanced probation supervision and surveillance services to medium and high risk offenders so they can be held accountable to the community, make positive behavior changes and be productive members of society.

Activity Services

- Global Positioning System (GPS) Monitors
- Administrative Office of the Courts (AOC) Global Positioning System (GPS) Responses
- Client Contacts/Consultations
- Collateral Contacts/Consultations
- Supervision Financial Collection Receipts
- Intensive Probation Supervision House Arrest (IPS) Schedules
- Incident Reports
- DNA Testing Identification Samples
- Arizona Department of Corrections (ADC) notifications
- Adult Probation Community Work Service Project Sessions
- Sex Offender Registrations
- Monitoring Violation Responses
- Probation Violation Reports
- Evidence Packets
- Arizona Criminal Justice Information Systems (ACJIS) Hits Alert Responses
- Urinalysis Drug Testing Results
- Offender Assessments

Result Measures

1. **60% of IPS Probationers will successfully complete the Intensive Probation Supervision Program**

   Successful completion is defined as not permanently exiting the Intensive Probation Supervision program by being sentenced to either prison or jail.

   (**Formula**: the number of people who successfully complete the Intensive Probation Supervision program divided by the total number of people who permanently exit the Intensive Probation Supervision program)

Output Measures

1. 150 probationers provided supervision services on Intensive Probation Supervision.

Activity Manager **Jon Thompson**

1. Community Justice Program

Purpose Statement

The purpose of the Community Justice program is to provide supervision services to offenders so they can be held accountable, restore victims, and be productive members of the community.

Section 1.3: Specialty Courts Activity

Activity Purpose Statement

The purpose of the Specialty Courts (Domestic Violence and Drug) Activity is to provide specialized treatment and enhanced supervision services to specialized court participants so they can positively change their behavior, leading to a safer community

Activity Services

- Specialty Court Status Review Reports
- Specialty Court Judicial Consultations
- Domestic Violence and Drug Court Policies and Procedures
- Offender Assessments
- Specialty Courts Printed Probation Conditions
- Specialized Domestic Violence (DV) Treatment Sessions
- Specialized Drug Treatment Sessions
- Enhanced Probation Supervision Assignments

Result Measures

1. **70% of exiting program participants will successfully complete the Domestic Violence Court program**

   Successful completion is defined as program graduation.

   (**Formula**: the number of people who successfully complete the Domestic Violence Court program divided by the total number of people who permanently exit the Domestic Violence Court program)

2. **53% of exiting program participants will successfully complete the Drug Court program**

   Successful completion is defined as program graduation

   (**Formula**: the number of people who successfully complete the Drug Court program divided by the total number of people who permanently exit the Drug Court program)

Output Measures

1. 232 Domestic Violence Court participants that were provided enhanced probation services (supervision and treatment)
2. 60 Drug Court participants that were provided enhanced probation services (supervision and treatment)

Activity Managers

Jon Thompson (Domestic Violence Court)

Cindy Roup (Drug Court**)**

1. Community Justice Program

Purpose Statement

The purpose of the Community Justice program is to provide supervision services to offenders so they can be held accountable, restore victims, and be productive members of the community.

Section 1.4: Treatment and Education Activity

Activity Purpose Statement

The purpose of the Treatment and Education Activity is to provide evidence based counseling referral, monitoring, and education services to offenders so they can successfully complete their resource referral and avoid relapse regarding their targeted behavioral issues while on probation.

Activity Services

- Seriously Mentally Ill (SMI) Physician Referrals
- Monitoring Medication Results
- Batterers Intervention Program Sessions
- Sex Offender Consultations
- Domestic Violence Impact Panel Certifications
- Anger Management Referrals
- In-House Treatment Counseling Sessions
- Treatment Referrals
- Residential Treatment Contacts
- Mothers Against Drunk Driving (MADD) Impact Panel Certificates
- Arizona Health Care Cost Containment System (AHCCCS) Referrals
- Cognitive Education Sessions
- Offender Assessments

Result Measures

1. **98% of probationers will be referred to treatment within 30 days of identification of need**

   (**Formula**: the number of probationers referred to treatment within 30 days of identification of need divided by the number of probationers referred to treatment)

2. **75% of probationers will successfully complete treatment**

   (**Formula**: the number of probationers who successfully complete treatment divided by the number of probationers discharged)

Output Measures

1. 1200 referrals made

Activity Manager

Cindy Roup

1. Community Justice Program

Purpose Statement

The purpose of the Community Justice program is to provide supervision services to offenders so they can be held accountable, restore victims, and be productive members of the community.

Section 1.5: Community Restoration Activity

Activity Purpose Statement

The purpose of the Community Restoration Activity is to provide services to victims and members of the community so that they can recover from the financial and emotional harm caused by crime.

Activity Services

- Victim Contacts
- Victim Representations
- Community Work Service Project Sessions
- Financial Compliance Reports

Result Measures

1. **60% of probationers will make a payment toward their victims' restitution during the reporting period**

   (**Formula**: the number of probationers who have a restitution balance outstanding and made at least a partial restitution payment during the reporting period divided by the total number of probationers that owed restitution during the reporting period)

2. **62% of probationers will successfully complete financial restitution to their victim(s) by the termination of their probation**

   (**Formula**: the number of probationers who successfully complete financial restitution to their victims by the termination of their probation divided by the total number of probationers terminated from probation that owed restitution)

3. **50% of probationers will perform community work service during the reporting period**

   (**Formula**: the number of probationers that performed community work service divided by the total number of probationers ordered to complete community work service)

Output Measures

1. 257 probationers ordered to make monthly restitution payments during the reporting period
2. 305 probationers ordered to complete community work service during the reporting period

Activity Manager

Jon Thompson

2. Court Services Program

Purpose Statement

The purpose of the Court Services program is to provide information services to courts in Pinal County so they can make informed decisions in a timely manner regarding the release of offenders, disposition of cases and conditions of probation.

Section 2.1: Court Report Activity

Activity Purpose Statement

The purpose of the Court Services Activity is to provide information services to courts in Pinal County so they can make informed decisions in a timely manner regarding disposition of cases and conditions of probation.

Activity Services

- Case Information Sheets
- Judicial Jail Review Reports
- Petition to Revoke Review Reports
- Judicial Consultations
- Criminal History Reports
- Predisposition Reports
- Immigration Notification Forms
- Offender Assessments
- Restoration of Civil Rights Documents
- Printed Probation Conditions
- External Agency Distribution Notifications
- Presentence Reports
- Warrant Check Review Reports
- Early Disposition Reports
- Court Liaison Sessions

Result Measures

1. **98% of presentence reports filed with the court within 2 business days prior to the hearing date without a continuance requested by the Adult Probation Department**

   (**Formula**: the number of presentence reports filed with the court within 2 business days prior to the hearing date without a continuance requested by the Adult Probation Department divided by the number of presentence reports filed with the court)

Output Measures

1. 800 Presentence investigations/reports provided to the court
2. 2000 Early Disposition Reports provided to the court

Activity Manager

Cindy Roup

2. Court Services Program

Purpose Statement

The purpose of the Court Services program is to provide information services to courts in Pinal County so they can make informed decisions in a timely manner regarding the release of offenders, disposition of cases and conditions of probation.

Section 2.2: Pretrial Services Activity

Activity Purpose Statement

The purpose of the Pretrial Services Activity is to provide information services to courts in Pinal County and defendants so that courts can make informed decisions regarding conditions of release and defendants can remain in the community.

Activity Services

- Victim Contacts
- Immigration Notification Forms
- Pretrial Release Reports
- Judicial Consultations
- Court Liaison Sessions
- Offender Assessments
- External Agency Distribution Notifications Drug/Alcohol Test Results
- Supervision Status Reports
- Defendant Consultations (contacts)
- Treatment referrals

Result Measures

1. **89% of applicable arrests have a release report completed for the court prior to the Initial Appearance hearing time**

   (**Formula**: the number of Pretrial release reports (Pretrial Release and Summary reports) completed for the Initial Appearance court prior to the hearing divided by the total number of eligible Initial Appearance hearings involving probable cause bookings)

2. **55% of Pretrial Release Reports completed for the Initial Appearance Court contain assessment results (Pretrial Release report format)**

   (**Formula**: the number of Pretrial Release reports completed for the Initial Appearance court that contain assessment results divided by the total number of release reports completed for the Initial Appearance court)

3. **80% of defendants successfully completing pretrial services**

   (**Formula**: the number of defendants successfully completing pretrial services divided by the number of defendants discharged from pretrial services supervision during the reporting period)

Output Measures

1. 2800 reports completed for the Initial Appearance Court
2. 250 defendants provided Pretrial Services supervision services

Demand Measures

1. 3000 arrests requiring completion of a Pretrial Release Report

Activity Manager

Cindy Roup