



**MEDICAL EXAMINER'S OFFICE  
STRATEGIC BUSINESS PLAN  
FY 2011/2012**

**COUNTY VISION**

Pinal County Government provides progressive and proactive leadership in the areas of economic development, state-of-the-art technologies, growth management, and public services to promote healthy and safe communities.

**COUNTY MISSION**

Pinal County Government protects and enhances its citizens' quality of life by providing public services in an ethical, efficient, and responsible manner delivered by a motivated, skilled, and courteous workforce.

**DEPARTMENT MISSION**

The mission of the Medical Examiner Department is to provide timely death investigations and body examination services to determine the manner and cause of death

**SERVICES PROVIDED**

- On scene investigation of the deceased
- Transportation of the decedent to the appropriate facility
- Certification of death and authorization for cremation or burial
- External examination of body
- Transportation to Pima County for comprehensive autopsy
- Temporary storage of remains
- Investigation to determine cause and manner of death
- Coordination with law enforcement agencies to ensure all suspicious deaths has a coordinated investigation with proper authorities.
- Support for the families to ensure that their wishes are respected
- Maintaining accurate records of the death and circumstances surrounding the death

## Goals

1. Determine the cause and manner of death within 3 business days following the discovery of the remains.
2. Complete all autopsy reports within 90 days of discovery of the death.
3. Ensure that all investigations are complete and accurate
4. Reduce the cost of operations through continual examination of processes to find the most effective and efficient method of performing the work.
5. Establish by July 2012 a new morgue facility capable of storage capacity of no less than 20 bodies.
6. Establish a new long term contract with Pima County for autopsy services that reduces and fixes costs over a 5 year period.

## Measures

1. Percentage of cases in which the cause and manner of death were determined within 3 business days.
2. Percentage of autopsy reports completed within 90 days of discovery of death.

### REVENUE BY FUND:

Programs/Activities	Cost Center	Total Budget
Fund 10		
Medical Examiner	3600210	<u>818,287</u>
<b>Fund Total</b>		<b>818,287</b>
Fund 266		
Gila River Grant – Xray Machine	3600211	875
Gila River Grant – Cameras/Camcorder	3600211	15,830
Tohono O’Odham – Refrigerated Morgue	3600211	<u>50,000</u>
<b>Fund Total</b>		<b>66,705</b>

### EXPENDITURES BY FUND:

Programs/Activities	# of Full Time Employees	# of Part Time Employees	Cost Center	Total Budget
Fund 10				
Medical Examiner	3		3600210	<u>818,287</u>
<b>Fund Total</b>	<b>3</b>			<b>818,287</b>
Fund 266				
Gila River Grant – Xray Machine			3600211	875
Gila River Grant – Cameras/Camcorder			3600211	15,830
Tohono O’Odham – Refrigerated Morgue			3600211	<u>50,000</u>
<b>Fund Total</b>	<b>0</b>			<b>66,705</b>

**SUPPLEMENTAL FUNDING**

<b>Supplemental Name/Project</b>	<b>Cost Center</b>	<b>Sub Ledger</b>	<b>Total Budget</b>
Medical Examiner CIP 2009-2010	1144	0000790A	4,813
Medical Examiner CIP 2010-2011	1144	9000212A	31,531