

# Pinal County - Managing For Results

## Annual Report

### FY 2010-2011

#### BUILDING AND SAFETY

##### Building and Safety Program

###### Customer Service and Permitting Activity

KR % of commercial permits issued within 1 business day of completed multi departmental site plan review process

	Q1		Q2		Q3		Q4		FY11 YTD	
FY11 Target	Actual	YE Estimate	Actual	YE Estimate						
100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

19/19 commercial permits issued within one business day of completed SPR process in 2010-11. Due to the current economic recession, we have seen a decrease in applications for commercial projects. The site plan review process requires multi-departmental approvals before permit issuance and can be a lengthy process (approx. 120 days). By comparison, our completion dates for commercial plan reviews is 25 working days. In most cases, our plan reviews are completed prior to site plan approval allowing us to have the permit ready for issuance within 1 business day

KR % of Customer Information Bulletins updated to current policies and procedures

	Q1		Q2		Q3		Q4		FY11 YTD	
FY11 Target	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate
100.00%	71.01%	74.00%	89.86%	100.00%	100.00%	100.00%	100.00%	100.00%	90.22%	100.00%

We have met our annual target of 100%.

We currently have a total of twenty three Customer Information Bulletins that are available to the public through our main office in Florence as well as the three district offices. This information is also found on our website. We have updated and completed all 23 customer information bulletins.

###### Field Verification and Compliance Activity

KR % of dangerous building cases brought into compliance within 90 business days

	Q1		Q2		Q3		Q4		FY11 YTD	
FY11 Target	Actual	YE Estimate	Actual	YE Estimate						
100.00%*	83.87%	100.00%	81.82%	82.00%	81.82%	82.00%	81.82%	82.00%	82.31%	82.00%

There have been no additional dangerous building cases added for the Month of June. Several dangerous building code cases are being addressed by the Pinal County Attorney's Office. These cases will be brought into compliance eventually. The two active cases the Attorney's are working on are; The Gila Butte burned home that the County is paying for a fence company to secure the property by installing a temporary chain link fence. The unsafe Mobile Home located in hidden valley area.

###### Plans Examination Activity

KR % of commercial plan reviews completed within 20 days of submittal

	Q1		Q2		Q3		Q4		FY11 YTD	
FY11 Target	Actual	YE Estimate	Actual	YE Estimate						
90.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

We have exceeded our annual target of 100 % for fiscal year 2010-2011. We received and reviewed 19 Commercial plans. For some of the larger more complex commercial plans received, we retained the use of consultant services to perform these reviews. Trends indicate our current economic situation will continue and we anticipate the same plan review numbers if not less in the coming year. We are looking towards the future by participating in educational classes which will help develop skills and knowledge needed to perform plan reviews of a more complex nature. Our goal is to reduce the number of projects sent to consultants, resulting in cost savings for the County.

#### Certification and Staff Development Program

##### Certification and Staff Development Activity

KR % of building inspectors completing second certification in either the International Building Code (IBC) or International Residential Code (IRC)

	Q1		Q2		Q3		Q4		FY11 YTD	
FY11 Target	Actual	YE Estimate	Actual	YE Estimate						
100.00%	63.64%	100.00%	63.64%	100.00%	69.70%	100.00%	72.73%	73.00%	67.42%	73.00%

Some staff members without second certification have taken the exam and have not passed. The cost (\$180) to re-take an exam is paid for by the employee and due to personal economic restraints some staff members have been unable to pay to retake the exam. This has adversely affected our ability to reach our annual target of 100%. We currently have 8 staff certified in both the International Residential Code and International Building Code. These certifications serve the department and the public by placing skilled professionals in the service of the public.

# BUILDING AND SAFETY

## Certification and Staff Development Program

### Certification and Staff Development Activity

KR % of Permit Technicians will complete applicable certifications in the Permit Technician and/or the International Residential Code (IRC)

FY11 Target	Q1		Q2		Q3		Q4		FY11 YTD	
	Actual	YE Estimate	Actual	YE Estimate						
100.00%	75.00%	75.00%	75.00%	100.00%	75.00%	100.00%	75.00%	75.00%	75.00%	75.00%

Some staff members without second certification have taken the exam and have not passed. The cost (\$180) to retake an exam is paid for by the employee and due to personal economic restraints some staff members have been unable to pay to retake the exam. This has adversely affected our ability to reach our annual target of 100%.

KR % of Plans Examiners completing second certification in either the International Building Code (IBC), International Residential Code (IRC) or Plans Examiner

FY11 Target	Q1		Q2		Q3		Q4		FY11 YTD	
	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate	Actual	YE Estimate
100.00%	66.67%	100.00%	88.89%	100.00%	100.00%	100.00%	100.00%	100.00%	88.89%	100.00%

We have met our year end estimate for this measure. John Dominguez received his Plans Examiner Certification in the month of November. These certifications serve the department and the public by placing skilled professionals in the service of the public, as well as reducing reliance on outside plan review services.