



PINAL COUNTY
wide open opportunity

Environmental Health Services Special Event Notification

(To Be Completed by Event Coordinator)

Name of Event: _____

Event Duration: _____ to _____ Note: Events may be no longer than 14 consecutive days.
Month/Day/Year Month/Day/Year

Hours of Operation: _____

Type of Event:

- Special Event** – a transitory public gathering that takes place at a specific location for a specific purpose that is associated with a fair, carnival, parade, circus, public exhibition, holiday celebration, or trade show.
- Tasting Event** – events including but not limited to wine tastings, BBQ competitions, and chili cook-off's, in which an entrance fee entitles the consumer to food service in conjunction with the event an where there is no point of sale directly at the booths.
- Grand Opening** – one-time events celebrating the opening of a new business.
- Fundraiser** – one-time events where funds are raised for bona-fide charitable organizations.
- Transitory Sporting Event** – one-time events such as annual soccer tournaments, baseball playoffs, etc.

Event Location Name: _____

Event Address: _____

Event Contact Person / Food Coordinator: _____ E-Mail: _____

Sponsoring Organization: _____ Phone #: _____

Sponsoring Organization Address: _____

Expected Number of Food Booths: _____ Expected Number of Mobile Food Vendors: _____

Please include a map of the event site with the location of the following indicated:

- Food Booths
- Restroom Facilities
- Hand washing Areas

The following services will be provided to all vendors:

- Water
- Waste Water Disposal
- Electricity
- Grease Disposal
- Garbage
- Toilets # _____

FOR DEPARTMENTAL USE ONLY

Date Application Submitted: _____ Application Received By: _____

Approval: Recommended Denied

Notes (Reason for Denial): _____

ENVIRONMENTAL HEALTH SERVICES