

CORRECTIONAL HEALTH LPN

POSITION SUMMARY: Performs Para-professional nursing care of moderate difficulty in a jail facility; performs other work as required or assigned. This is a Working/Journey position, which works under general supervision. Positions at this level are assigned a broad range of duties in the occupation. The employee uses judgment in selecting appropriate guidelines and in applying general policies and procedures. Significant deviations from established work processes require prior approval. The work produced and decisions made affect non-routine operations of the work unit. The employee applies knowledge to diversified subject matter, requiring some judgment in applying established procedures and guidelines.

EXAMPLES OF DUTIES: The duties listed below are examples of the work typically performed by employees in this class. An employee may not be assigned all duties listed and may be assigned duties which are not listed below. *Marginal duties* (shown in *italics*) are those that are **least** likely to be essential functions for any single position in this class.

- Administers prescribed medications.
- Integrates the health care philosophy of the Jail Health Program into delivery of services.
- Observes and assesses clients.
- Participates in the planning and implementation of all health care.
- Assists with health assessments, screenings, and laboratory specimens.
- Documents medical charts.
- Maintains records of drugs and medications.

QUALIFICATIONS FOR EMPLOYMENT:

Knowledge, Skills, and Abilities: The knowledge, skills, and abilities listed below are required to allow the employee to perform the duties listed above at the Working/Journey level.

Knowledge of

- General nursing theories and practices.
- Community health nursing care.
- Nursing services regulations and procedures.
- Federal and State statutes regarding the administration of nursing care.

Skill To

- Apply proper clinical practices.

Ability To

- Apply general nursing practices.

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- Recognize and report patient's health status.
- Respond appropriately to emergency situations.
- Establish and maintain effective working relationships with employees, other agencies, and the public.
- Follow written and verbal instructions.
- Communicate effectively verbally and in writing.

Education, Experience and Training: The knowledge, skills, and abilities listed above may be acquired through different types of education, training, and experience. An example of a typical way to acquire the qualifying knowledge and ability is listed below.

Education Requirement: H.S./G.E.D., and a Diploma from an accredited school of Practical Nursing.

Experience: 2 years experience as a Licensed Practical Nurse.

Certificates: Current Arizona License as a practical nurse.

EEO Category: Paraprofessionals

FLSA STATUS: Non-exempt

11/23/2001

The job description does not constitute an employment agreement and is subject to change at any time by the employer.