



PURCHASING DIVISION

Buyer Assignments

Updated 10-19-09

Sharon Seekins, Purchasing Manager

(520) 866-6526

Sharon.Seekins@pinalcountvaz.gov

Office Supplies: All Buyers

Lorina Gillette, Contract Coordiantor

(520) 866-6639

Lorina.Gillette@pinalcountvaz.gov

Printed materials	Procurement Card Administration	Copy paper	Bottled Water
Legal Advertising	Election Supplies (Voting machines, ballots, etc)		Banking /ATM Services
Vending Machines	Contract Administration, renewal	Playground equipt (sports, games, balls)	

Rachel Abril, Senior Buyer

(520) 866-6265

Rachel.Abril@pinalcountvaz.gov

Vehicle supplies parts/repairs	Vehicles	Copier supplies, toner	Gasoline & Oil
Hazmat removal	Professional Services	Animal related supplies, services	Books
Chemicals (H2O treatment)	Temp Employees	Scientific supplies, equipt (including air quality)	

Charlotte Bellman, Buyer II

(520) 866-6279

Charlotte.Bellman@pinalcountvaz.gov

Janitorial Supplies	Batteries (non-automotive)	Office machines, maint. agreements	Postage machines, maint. agreements
Computer equipment, hardware, software, licensing, maint. contracts	Film	Camera, Video Equipment (incl. surveillance)	
Health, medical supplies/ vaccines	Trophies/awards/plaques	Promotional items, imprinted goods	
Communications equipt – cell phones, radios, microwave & service			Shredding service

Larry Woo, Buyer II

(520) 866-6262

Larry.Woo@pinalcountvaz.gov

Facilities maintenance services	Hardware, tools, bldg. supplies	Fire alarms, extinguishers & maint.	
Uniforms (rental, purchase)	Inmate clothing, shoes, hygiene items	Meals, Food service contracts	
Safety supplies	Pest control service	Trash removal	Auction service
Law enforcement equipment, supplies (badges, vests, weapons, ammo)			Appliances
Window, floor coverings	Furniture	Bedding, linens, towels, soft goods	

Elizabeth Zink, Buyer II

(520-866-6667)

Elizabeth.Zink@pinalcountvaz.gov

Public Works Commodities	Heavy equipment (rent, purchase)	Lawn care supplies, service
Highway materials, supplies	Survey equipment, supplies	Traffic lighting, signs, etc.
Construction materials/metals	Modular buildings (rent, purchase)	

Gloria Bean, Contract Supervisor

(520-866-6009)

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Construction project and contracting (Article 5 of Pinal County Procurement Code)