



SPECIFIC SITE PLAN REVIEW INFORMATION

PINAL COUNTY DEVELOPMENT SERVICES

FOR COMMERCIAL / INDUSTRIAL / MULTIPLE-FAMILY / CIVIC SPECIFIC SITE PLAN REVIEW IN UNINCORPORATED PINAL COUNTY, ARIZONA

What is a Specific Site Plan?

A Specific Site Plan is a set of architectural and engineering site plans for any commercial, industrial, multi-family, church or school development.

Why and When is a Specific Site Plan Review required?

The Specific Site Plan process is the key land development review mechanism for all commercial, industrial, multiple family dwellings, churches or schools. It helps to ensure compliance with current regulations.

A Specific Site Plan Review is required for all new commercial, industrial, multi-family, church or school development and any change of use. A Site Plan is approved only when its components are in compliance with all zoning and land development requirements. After Site Plan approval, the applicant will still need to obtain a building permit.

What are the first steps to the Site Plan Review process?

Impact Fees:

Contact the Impact Fee Coordinator, Kathleen Ball, at (520) 866-6321 or kathleen.ball@pinalcountyaz.gov to discuss your project and determine if it will be subject to Pinal County Impact Fees.

Pre-Application Meeting:

Submit your complete Pre-Application form, along with one copy (8½"x11") of your site plan, showing individual building sizes and uses. We will schedule a pre-application meeting with Development Services staff to discuss your project. Meetings are held on Wednesday mornings at 9AM, 10AM, or 11AM depending upon availability. During the meeting you will be able to ask questions regarding your project and receive feedback from staff. **Note:** The more information you provide in advance, the more specific information you will receive.

Contact Ashlee MacDonald (520) 866-6642 or Travis Ashbaugh (520) 866-6452 with questions regarding this packet.