

## How do I start a group home?

**You must first contact the Arizona State Dept of Health Services to procure the necessary paperwork to start the process of licensing.**

### Division of Licensing

150 N. 18th Avenue, 4th Floor

Phoenix, AZ 85007

(602) 364-2536

(602) 364-4808 Fax

[www.azdhs.gov/als/grouphm/index.htm](http://www.azdhs.gov/als/grouphm/index.htm)

■ Next, bring the state paperwork into the closest county zoning office for zoning approval. If you have less than 7 guests, the zoning inspector will sign the state paperwork for you and you will not need a Group Home Permit from the county. You will however, need to schedule an inspection with the Building Safety Dept to make sure your home complies with state standards for handicap access and fire codes.

■ If you have 7 to 10 guests (*this number does not include the operator of the home or members of the operator's family or staff*), you will be required to obtain a Group Home Permit from Community Development Department. You must apply in person and provide an application and site plan showing the home location and parking spaces. You can get the application either on line or at one of our offices in Florence, Casa Grande, Oracle, or Apache Junction.

### Parking Requirements.

■ One parking space for each three roomers that the group home is intended or designed to accommodate; the spaces may be on the same site as the house, or on an adjacent site owned by the same property owner.

### Before a permit can be submitted:

- The establishment must obtain a certificate of occupancy if required by county building codes;
- It must be verified that there is not another group home located on a lot with a property line within 1,200 feet, measured in a straight line in any direction
- There shall be no exterior signage or other exterior indication that the property is being used as a group home.
- You must have an authorization form filled out by the owner of the home if you are not the owner.



**You will also need to provide a copy of your state license before you can apply for your permit. Once we receive a copy of your state license, we will mail your Group Home permit to the mailing address you have provided.**

There will be a fee of \$38 to process the application, payable when you submit,.



**If you are planning to have more than 10 guests in your group home, you will need to apply for a Special Use Permit through the Community Department Department.**

Group homes are small, residential facilities located within a community and designed to serve children or adults needing special care.

Except for any adaptive features such as wheelchair ramps, group homes are virtually indistinguishable from other homes in the surrounding neighborhood. Group homes may be located in neighborhoods of any socio-economic status.

Residents of group homes sometimes have a chronic disorder or have physical disabilities such as impairments of vision, communication, or ambulation.

Group homes for children are usually temporary placements, providing care until a foster family can be secured.

Occasionally, halfway homes for people recently released from prison or discharged from a substance or alcohol abuse program may also be referred to as group homes.



PINAL COUNTY  
COMMUNITY DEVELOPMENT  
31 N. PINAL ST BLDG F  
PO BOX 2973  
FLORENCE, AZ 85132  
520-866-6442  
Pinalcountyaz.gov  
Pinal County Services Code  
Chapter 2.150.200

**Group homes shall be permitted in the SR, SR-1, SH, GR, GR-5, GR-10, CR-1A, CR-1, CR-2, CR-3, CR-4, CR-5, TR, MH, RU-10, RU-5, RU-3.3, RU-2, RU-1.25, R-43, R-35, R-20, R-12, R-9, R-7, MD, AC-1, AC-2, and AC-3 zoning districts, subject to issuance of a use permit by the zoning inspector showing compliance with the requirements of this subsection.**

# Group Homes in Pinal County



PINAL COUNTY  
*wide open opportunity*



“Group home” means a licensed home suitable for accommodating more than 6, but fewer than 11 adults or minor children who require special care for physical, mental, or developmental disabilities. Pinal County will help you to permit your group home while preserving the residential character of the community.